

# TEAM REGISTRATION FORM

(CANCELLATION POLICY IN EFFECT; SEE BELOW)

## 2 Easy Ways to Register Your Team

Complete form in its entirety and submit with your payment information via:



**Fax 561-622-2423**  
completed form with payment information



**Mail** completed form with payment to:  
FDR Conference, P.O. Box 24668,  
West Palm Beach, FL 33416-4668



**August 20 - 23, 2012**  
Marriott Rivercenter, San Antonio

If you have any questions on the Team Registration process, please call toll-free 1-800-727-1227.

**1. Conference Team Registration.** The first 2 registrants pay the prevailing rate. Only one discount may be taken per attendee. Discounts must be taken at the time of registration. No refunds will be given for discounts not taken at time of registration. All team registrations must be submitted together to receive the discount. Please indicate your desired registration by circling the rates applicable on the date you are registering.

		Main Conference & Pre-Conference Workshops Rate/Attendee			Main Conference Only Rate/Attendee	
<b>FIRST 2 REGISTRANTS</b>		<b>Super Early Bird</b> (by 4/13/12) \$1265	<b>Early Bird</b> (4/14 - 6/15/12) \$1319	<b>Pre-Show</b> (after 6/15/12) \$1419	\$1220	<b>SUBTOTAL</b>
2						
<b>ADDITIONAL REGISTRANTS</b>						
TEAM SIZE	# OF ADDITIONAL REGISTRANTS	Early Bird (by 6/15/12)		Pre-Show (after 6/15/12)		
3 - 10		\$1115		\$1169	\$1070	
11+		\$1015		\$1069	\$970	
<b>TOTAL AMOUNT DUE</b>						

**Main Conference & Pre-Conference Workshops (Aug. 20 - 23):** Registration includes access to and program materials for all FDR main conference sessions and pre-conference workshops, continental breakfasts, refreshment breaks, and access to the Exhibit Hall and Welcome Reception.

**Main Conference Only (Aug. 21 - 23):** Registration includes access to and program materials for all FDR main conference sessions (not pre-conference workshops), continental breakfasts, refreshment breaks, and access to the Exhibit Hall and Welcome Reception.

## 2. Contact Information

Please print or type.

Team Contact Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Special Needs:  Check here if a member of your team has a special need and a staff member will contact you to discuss appropriate arrangements.

Registrant Name	Registrant Title	Registrant Email Address	Check if attending Pre-Conference Workshops
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

If more space is needed, please copy this form. If a registrant's address is different than the team billing address, please include on a separate sheet of paper.

## 3. Payment Options

Payment must accompany registration. Registration will be confirmed upon receipt of payment.

Charge my credit card:  VISA  MasterCard  AMEX  Discover Credit card payments are processed upon receipt. ANY CREDIT CARD PAYMENT CHANGES will result in an administrative fee.

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name (as it appears on card): \_\_\_\_\_ Security Code: \_\_\_\_\_

Credit card billing address (if different from address above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cardholder's Phone: ( ) \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

Check or money order payable to LRP Publications, Inc. enclosed  Bill me. P.O. #: \_\_\_\_\_ enclosed

## 4. How did you hear about the FDR Conference?

- Brochure
- Co-worker
- cyberFEDS® e-Daily
- cyberFEDS® E-Gram
- cyberFEDS® E-newsletter
- cyberFEDS® website
- Conference website
- Email
- FedSmith
- Internet search
- Postcard
- Other \_\_\_\_\_

**Questions?  
Call  
1-800-727-1227**

**Acceptance of and Cancellation Policy:** Registrant substitutions may be made at any time with no penalty. Cancellations received in writing on or before July 20, 2012, will receive a refund minus an administrative fee of \$150. Cancellations received after July 20 will not be refunded. Unpaid cancellations for the conference will be billed for the appropriate fee. No-show registrants will not be refunded. LRP reserves the right to cancel the conference due to lack of registrations. In case of conference cancellation, LRP's liability is limited to the refund of the conference registration fee only. LRP reserves the right to alter this program without prior notice.